



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1

This SBB No. 1 dated July 15, 2025 for **Project ID No. DBM-2025-37, “Printing of Government Directory of Agencies and Officials,”** is issued pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of the Bidding Documents.

PARTICULAR(S)/QUERY(IES)	AMENDMENT(S)/CLARIFICATION(S)								
<p data-bbox="256 725 681 757">Special Conditions of Contract</p> <p data-bbox="443 804 494 826">xxx</p> <table border="1" data-bbox="170 869 735 1899"> <thead> <tr> <th colspan="2" data-bbox="170 869 735 943">GCC Clause</th></tr> </thead> <tbody> <tr> <td data-bbox="170 943 233 1899"></td><td data-bbox="233 943 735 1899"></td></tr> </tbody> </table>	GCC Clause				<p data-bbox="908 725 1332 757">Special Conditions of Contract</p> <p data-bbox="1094 804 1145 826">xxx</p> <table border="1" data-bbox="798 869 1399 2045"> <thead> <tr> <th colspan="2" data-bbox="798 869 1399 943">GCC Clause</th></tr> </thead> <tbody> <tr> <td data-bbox="798 943 842 2045">5</td><td data-bbox="842 943 1399 2045"> <p data-bbox="853 949 1388 1458">IN ORDER TO ASSURE THAT MANUFACTURING DEFECTS SHALL BE CORRECTED BY THE SUPPLIER, A WARRANTY SECURITY SHALL BE REQUIRED FROM THE SUPPLIER FOR A MINIMUM PERIOD OF THREE (3) MONTHS, IN CASE OF EXPENDABLE SUPPLIES, OR A MINIMUM PERIOD OF ONE (1) YEAR, IN CASE OF NON-EXPENDABLE SUPPLIES, AFTER ACCEPTANCE OF THE DBM OF THE DELIVERED GOODS.</p> <p data-bbox="853 1498 1388 1861">THE OBLIGATION FOR THE WARRANTY SHALL BE COVERED BY EITHER A RETENTION MONEY IN AN AMOUNT EQUIVALENT TO ONE PERCENT (1%) OF EVERY PROGRESS PAYMENT, OR A SPECIAL BANK GUARANTEE EQUIVALENT TO ONE PERCENT (1%) OF THE TOTAL CONTRACT PRICE.</p> <p data-bbox="853 1901 1388 2038">THE SAID AMOUNT SHALL BE RELEASED AFTER THE LAPSE OF THE WARRANTY PERIOD, OR, IN THE CASE OF EXPENDABLE</p> </td></tr> </tbody> </table>	GCC Clause		5	<p data-bbox="853 949 1388 1458">IN ORDER TO ASSURE THAT MANUFACTURING DEFECTS SHALL BE CORRECTED BY THE SUPPLIER, A WARRANTY SECURITY SHALL BE REQUIRED FROM THE SUPPLIER FOR A MINIMUM PERIOD OF THREE (3) MONTHS, IN CASE OF EXPENDABLE SUPPLIES, OR A MINIMUM PERIOD OF ONE (1) YEAR, IN CASE OF NON-EXPENDABLE SUPPLIES, AFTER ACCEPTANCE OF THE DBM OF THE DELIVERED GOODS.</p> <p data-bbox="853 1498 1388 1861">THE OBLIGATION FOR THE WARRANTY SHALL BE COVERED BY EITHER A RETENTION MONEY IN AN AMOUNT EQUIVALENT TO ONE PERCENT (1%) OF EVERY PROGRESS PAYMENT, OR A SPECIAL BANK GUARANTEE EQUIVALENT TO ONE PERCENT (1%) OF THE TOTAL CONTRACT PRICE.</p> <p data-bbox="853 1901 1388 2038">THE SAID AMOUNT SHALL BE RELEASED AFTER THE LAPSE OF THE WARRANTY PERIOD, OR, IN THE CASE OF EXPENDABLE</p>
GCC Clause									
GCC Clause									
5	<p data-bbox="853 949 1388 1458">IN ORDER TO ASSURE THAT MANUFACTURING DEFECTS SHALL BE CORRECTED BY THE SUPPLIER, A WARRANTY SECURITY SHALL BE REQUIRED FROM THE SUPPLIER FOR A MINIMUM PERIOD OF THREE (3) MONTHS, IN CASE OF EXPENDABLE SUPPLIES, OR A MINIMUM PERIOD OF ONE (1) YEAR, IN CASE OF NON-EXPENDABLE SUPPLIES, AFTER ACCEPTANCE OF THE DBM OF THE DELIVERED GOODS.</p> <p data-bbox="853 1498 1388 1861">THE OBLIGATION FOR THE WARRANTY SHALL BE COVERED BY EITHER A RETENTION MONEY IN AN AMOUNT EQUIVALENT TO ONE PERCENT (1%) OF EVERY PROGRESS PAYMENT, OR A SPECIAL BANK GUARANTEE EQUIVALENT TO ONE PERCENT (1%) OF THE TOTAL CONTRACT PRICE.</p> <p data-bbox="853 1901 1388 2038">THE SAID AMOUNT SHALL BE RELEASED AFTER THE LAPSE OF THE WARRANTY PERIOD, OR, IN THE CASE OF EXPENDABLE</p>								

PARTICULAR(S)/QUERY(IES)	AMENDMENT(S)/CLARIFICATION(S)								
	<p>SUPPLIES, AFTER CONSUMPTION THEREOF: PROVIDED, HOWEVER, THAT THE SUPPLIES DELIVERED ARE FREE FROM PATENT AND LATENT DEFECTS AND ALL THE CONDITIONS IMPOSED UNDER THE CONTRACT HAVE BEEN FULLY MET.</p>								
<p style="text-align: right;">Annex "A"</p> <p style="text-align: center;">DETAILED TECHNICAL SPECIFICATIONS</p> <p style="text-align: center;">xxx</p> <p>3. SPECIFICATIONS AND SCOPE OF WORK</p> <p style="text-align: center;">xxx</p> <p>Offset Printing Services with the following specifications:</p> <table border="1" data-bbox="172 1099 735 1581"> <tr> <th data-bbox="172 1099 395 1211">No. of pages (excluding cover)</th><th data-bbox="395 1099 735 1211">Cover</th></tr> <tr> <td data-bbox="172 1211 395 1581">(excl. cover): Max. of 280 pages</td><td data-bbox="395 1211 735 1581"> Color: 4 colors CMYK (front and back cover); 1 color (inside front and inside back cover) Paper: C2S 100 lbs., matte laminated with 3D effect on #30 paste board </td></tr> </table> <p style="text-align: center;">xxx</p>	No. of pages (excluding cover)	Cover	(excl. cover): Max. of 280 pages	Color: 4 colors CMYK (front and back cover); 1 color (inside front and inside back cover) Paper: C2S 100 lbs., matte laminated with 3D effect on #30 paste board	<p style="text-align: right;">Annex "A"</p> <p style="text-align: center;">DETAILED TECHNICAL SPECIFICATIONS (REVISED)</p> <p style="text-align: center;">xxx</p> <p>3. SPECIFICATIONS AND SCOPE OF WORK</p> <p style="text-align: center;">xxx</p> <p>Offset Printing Services with the following specifications:</p> <table border="1" data-bbox="842 1099 1398 1619"> <tr> <th data-bbox="842 1099 1058 1245">No. of pages (excluding cover AND DIVIDERS)</th><th data-bbox="1058 1099 1398 1245">Cover</th></tr> <tr> <td data-bbox="842 1245 1058 1619">(excl. cover AND DIVIDERS): Max. of 280 pages</td><td data-bbox="1058 1245 1398 1619"> Color: 4 colors CMYK (front and back cover); 1 color (inside front and inside back cover) Paper: C2S 100 120 lbs., matte laminated with 3D effect on #30 paste board </td></tr> </table> <p style="text-align: center;">xxx</p>	No. of pages (excluding cover AND DIVIDERS)	Cover	(excl. cover AND DIVIDERS): Max. of 280 pages	Color: 4 colors CMYK (front and back cover); 1 color (inside front and inside back cover) Paper: C2S 100 120 lbs., matte laminated with 3D effect on #30 paste board
No. of pages (excluding cover)	Cover								
(excl. cover): Max. of 280 pages	Color: 4 colors CMYK (front and back cover); 1 color (inside front and inside back cover) Paper: C2S 100 lbs., matte laminated with 3D effect on #30 paste board								
No. of pages (excluding cover AND DIVIDERS)	Cover								
(excl. cover AND DIVIDERS): Max. of 280 pages	Color: 4 colors CMYK (front and back cover); 1 color (inside front and inside back cover) Paper: C2S 100 120 lbs., matte laminated with 3D effect on #30 paste board								
	<p>6.0 WARRANTY</p> <p>IN ORDER TO ASSURE THAT MANUFACTURING DEFECTS SHALL BE CORRECTED BY THE SUPPLIER, A WARRANTY SECURITY SHALL BE</p>								

PARTICULAR(S)/QUERY(IES)	AMENDMENT(S)/CLARIFICATION(S)
	<p data-bbox="794 253 1445 539">REQUIRED FROM THE SUPPLIER FOR A MINIMUM PERIOD OF THREE (3) MONTHS, IN CASE OF EXPENDABLE SUPPLIES, OR A MINIMUM PERIOD OF ONE (1) YEAR, IN CASE OF NON-EXPENDABLE SUPPLIES, AFTER ACCEPTANCE OF THE DBM OF THE DELIVERED GOODS.</p> <p data-bbox="794 584 1445 871">THE OBLIGATION FOR THE WARRANTY SHALL BE COVERED BY EITHER A RETENTION MONEY IN AN AMOUNT EQUIVALENT TO ONE PERCENT (1%) OF EVERY PROGRESS PAYMENT, OR A SPECIAL BANK GUARANTEE EQUIVALENT TO ONE PERCENT (1%) OF THE TOTAL CONTRACT PRICE.</p> <p data-bbox="794 916 1445 1274">THE SAID AMOUNT SHALL BE RELEASED AFTER THE LAPSE OF THE WARRANTY PERIOD, OR, IN THE CASE OF EXPENDABLE SUPPLIES, AFTER CONSUMPTION THEREOF: PROVIDED, HOWEVER, THAT THE SUPPLIES DELIVERED ARE FREE FROM PATENT AND LATENT DEFECTS AND ALL THE CONDITIONS IMPOSED UNDER THE CONTRACT HAVE BEEN FULLY MET.</p> <p data-bbox="1090 1323 1139 1346">xxx</p>
	<p data-bbox="799 1395 874 1424">Note:</p> <p data-bbox="799 1435 1436 1597"><u>Attached for guidance of the bidders is the Detailed Technical Specifications (Revised) which shall form part of the Bidding Documents.</u></p>

Other matters:

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to communicate with any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective July 22, 2025, right after the opening of bids.
- For guidance and information of all concerned.

Digitally signed
by Gerardo E.
Maula

GERARDO E. MAULA

Assistant Secretary

Chairperson, DBM-BAC

DETAILED TECHNICAL SPECIFICATIONS (Revised)

1.0 PROJECT TITLE

Printing of Government Directory of Agencies and Officials

2.0 OBJECTIVE

The Department of Budget and Management (DBM) has committed to publish the Philippine Government Directory of Agencies and Officials. This publication contains the names, addresses, and contact details of various national government agencies, constitutional commissions, offices under the legislative and judicial branches of government, state universities and colleges, local government units, diplomatic and consular offices, UN agencies, and other international organizations. It also includes the names of key officials of the agencies, as well as their respective contact details.

For this publication, the DBM will need Offset Printing Services. The schedule of printing will be within November to December 2025.

3.0 SPECIFICATIONS AND SCOPE OF WORK

Offset Printing Services with the following specifications:

Publication Type	Quantity	Size	No. of pages (excluding cover and dividers)	Cover	Inside	Divider	Binding/ Fold
Philippine Government Directory of Agencies and Officials	5,000 copies	7.5” x 10”	(excl. cover and dividers): Max. of 280 pages	Color: 4 colors CMYK (front and back cover); 1 color (inside front and inside back cover) Paper: C2S 120 lbs., matte laminated with 3D effect on #30 paste board	Size: 7.5” x 10” Color: 1 special color Color code no.: Pantone 2768C Paper: Matte 70 lbs.	No. of dividers: 8 dividers Size: 7.5” x 10” (with die cutting) Color: 4 colors CMYK (both sides) Paper: C2S 180 lbs. with matte lamination (both sides)	Double loop wire; size to fit

SCHEDULE OF REQUIREMENTS

Item/Description	Delivery Schedule
Submission of Printer's Proof	Within three (3) working days after receipt of digital file from DBM – ACTS
Philippine Government Directory of Agencies and Officials	First delivery: 1,500 copies Within fifteen (15) working days after the approval of the printer's proof Second delivery: 3,500 copies Within twenty-five (25) working days after the approval of the printer's proof

4.0 Terms of Payment

The Terms of Payment shall be as follows:

1. Full payment upon the complete delivery of the publication; and
2. Payment shall be subject to any applicable tax obligation/deduction, and the submission of a valid and updated Tax Clearance.

5.0 Confidentiality of Data

The winning supplier/bidder shall hold and maintain confidential all materials, processes, data, propriety information, and other related information which shall come into its possession. Its obligation under this provision shall remain in effect even after the termination of this Contract.

6.0 Warranty

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty security shall be required from the supplier for a minimum period of three (3) months, in case of expendable supplies, or a minimum period of one (1) year, in case of non-expendable supplies, after acceptance of the DBM of the delivered goods.

The obligation for the warranty shall be covered by either a retention money in an amount equivalent to one percent (1%) of every progress payment, or a special bank guarantee equivalent to one percent (1%) of the total contract price.

The said amount shall be released after the lapse of the warranty period, or, in the case of expendable supplies, after consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.